11th Annual Parade of Trees 2019 Guidelines

Parade of Trees is a raffle of decorated faux Christmas trees and wreaths which have been donated by businesses, families and organizations. The event will be held in Tapley Memorial Hall until we have so many trees a larger location will be sought. This year (2019) the dates and times for the Parade of Trees are Tuesday, Dec. 3rd (preview party free for all donors and guest, $20 general admission) through Sunday December 8th. Family friendly events are scheduled throughout the 6 days. Winning tickets will be drawn Sunday December 8th at 3:15 PM and winners need not be present. Winners will be contacted by phone. All trees must be picked up Monday December 9th, 9am-1pm, from Tapley Memorial Hall, they are not delivered to the winners. Winners are also responsible for taking all decorations off the tree, if they choose, before moving the tree.

To Donate a Tree or Wreath:

1. Buy or create a faux Christmas tree or wreath with lights (preferably LED bulbs), any size (your only limitation is that it may not be made of fresh greens or other fresh plant materials). If you choose a table top model be sure to provide a suitable stand with a cloth to place the tree on. If you want the stand back, please let us know at set-up time.

2. Pick a theme for the tree: ie: Art, History, Barbie, Health, Fitness, Dining, Reading, Gardening, Sewing, Harry Potter, Matchbox, etc. Decorate to interpret your theme and include ornaments, gifts, gift certificates, etc. Do not include the actual gift certificates, decorate with copies, and give the actual certificates to the attendant, who will make sure the winners get the actual gift certificates when the tree is picked up. If a gift is too valuable to display, it can be represented by a facsimile, and the actual item given to the attendant. All items displayed should be true representation of what the winner will receive. **Your generosity and creativity inspires guests to purchase multiple raffle tickets.** Entries are limited to 40 trees and 10 wreaths.

3. Edible items, loose glitter, confetti or artificial snow flakes are prohibited in your display. If edible items are given to the winner, fake ones should represent them in your display.

4. Committee may relocate your display as they feel is best suited within the event space. Space assignments are at the discretion of the committee.

5. Include a framed sign to place in front of your display, listing what is included and who donated it. Have a committee member check your display contents against your signage.

6. Displays are to be set up in Tapley Memorial Hall between **9am and 1pm Monday-Wednesday, Nov. 25th- 27th. Please let the Chairperson know your desired set-up time within those dates.**

Questions? Contact Ingrid Barry, 978.774.8159, dhs@danvershistory.org

Get involved and help us “Grow” the Parade Of Trees!