

12th Annual Parade of Trees 2020 Guidelines

Visiting Guidelines, December 1st – 6th Parade of Trees is a raffle of decorated faux Christmas trees and wreaths which have been donated by businesses, families and organizations. The event will be held in Tapley Memorial Hall until we have so many trees a larger location will be sought. This year (2020) the dates for the Parade of Trees are Tuesday, Dec. 1st through Sunday December 6th. Family friendly events are scheduled throughout the 6 days for virtual viewing. To view the trees in Tapley Memorial Hall, reservations can be made by going to our [DanversHistory.Org events](https://www.danvershistory.org/events) webpage. There you will see options to view the displays on YouTube, Rally-Up, DCAT, or pre-schedule an in-person visit. This year, we cannot accommodate "drop-ins". If you want to visit Tapley Memorial Hall you must pre-schedule from our [DanversHistory.Org events](https://www.danvershistory.org/events) webpage. If pre-scheduling online is not available to you, you may set up a time by calling the office - (978)777-1666.

Winners will be drawn Sunday December 6th. Winners will be contacted by phone after 3:00 pm on the 6th. All trees must be picked up on Monday, December 7th at Tapley Memorial Hall at a prearranged pick-up time due to the pandemic. Trees cannot be delivered. Winners are also responsible for taking all decorations off the tree, if they choose, before moving the tree. All participants are potential winners so please be prepared to say when between 9:00AM and 1:00PM you wish to pick up your winnings. Any winnings not picked up will be offered to the runner-up.

Participation and Donation Guidelines So you want to donate a tree or wreath? That is great! Please fill out the [Participation Form](#) and send it to the Society office by email, dhs@danvershistory.org, or regular mail. This year folks are required to sign up for a set up time prior to arriving at Tapley Memorial Hall. Set up time can be done by contacting Ingrid at 978-774-8159 or she will email you after your Participation Form is returned.

To Donate a Tree or Wreath:

1. Buy or create a faux Christmas tree or wreath with lights (preferably LED bulbs), any size (your only limitation is that it may not be made of fresh greens or other fresh plant materials). If you choose a table top model be sure to provide a suitable stand with a cloth to place the tree on. If you want the stand back, please let us know at set-up time.
2. Pick a theme for the tree: ie: Art, History, Barbie, Health, Fitness, Dining, Reading, Gardening, Sewing, Harry Potter, Matchbox, etc. Decorate to interpret your theme and include ornaments, gifts, gift certificates, etc. Do not include the actual gift certificates, decorate with copies, and give the actual certificates to the attendant, who will make sure the winners get the actual gift certificates when the tree is picked up. If a gift is too valuable to display, it can be represented by a facsimile, and the actual item given to the attendant. All items displayed should be true representation of what the winner will receive. Your generosity and creativity inspires guests to purchase multiple raffle tickets. Entries are limited to 40 trees and 10 wreaths.
3. Edible items, loose glitter, confetti or artificial snow flakes are prohibited in your display. If edible items are given to the winner, fake ones should represent them in your display.
4. Committee may relocate your display as they feel is best suited within the event space. Space assignments are at the discretion of the committee.
6. Displays are to be set up in Tapley Memorial Hall between 9am and 4pm Monday-Wednesday, Nov. 23rd- 25th. Please contact Ingrid by phone or email to set up a time.

Please be patient as we adapt this year's Parade of Trees to these special times. Questions? Contact Ingrid Barry, 978.774.8159, dhs@danvershistory.org

Get involved and help us "Grow" the Parade Of Trees! *Thank you, Ingrid*