



17th Annual Parade of Trees

2025 Participation Guidelines

All you need to know to Donate a Tree or Wreath

How It works:



1. **Fill out front of Participation Form-** by Nov. 4th to donate a tree or wreath and secure a spot

- **Online fillable form** at DanversHistory.org or downloadable pdf
- **Email to** dhsparadeoftrees@gmail.com
- **Or Mail to** Danvers Historical Society, PO Box 381, Danvers, MA 01923

2. **Fill out back of Participation Form-** no later than Nov. 21st for committee to prepare your description and add it to your display

3. **Buy or create** artificial holiday tree or wreath. We welcome all winter holiday celebrations.

- **Display size** - Up to 6 ft. tall, 3 ft. wide
- **Wreath size** - Up to 2 ft. in diameter
- **Lights** - white or colored, preferably LED lights
- **Tree and wreath accessories** - Suitable tree or tabletop tree stand, wreath hanger, tree skirt or covering

4. **Pick a theme** i.e. Art, Music, Sports, Gardening, Traditional holiday, Dinosaurs, etc.

- **Name your display** - e.g. A Colorful Christmas, Surfs Up!, Winter Woodland
- **Decorate** - to interpret your theme
- **Include** - (but not required) gifts and/or certificates
- **Valuables** - Items are kept in a locked environment
- **Prohibited** - loose glitter, confetti, artificial snow, real food items
- **Actual gifts/certificates** - decorate with copies
- **Valuables or edible gifts** - represent with a facsimile, a picture, or mock item

5. **Set up your Display**

- **Where:** Tapley Memorial Hall, 13 Page St, Danvers, MA
- **When:** Friday November 21 10 AM - 4 PM
Saturday November 22 Noon – 4 PM
Monday November 24 10 AM – 4 PM

We will contact you to schedule your set up day/time after we receive your participation form.

- **Bring** all display items (stands, hangers, lights, ornaments, ornament hooks, gifts/certificates, etc.) and setup in areas designated for displays

We will collect gifts and certificates that are to be put in our secure location and help will be available if needed. **Tapley Memorial Hall** only accepts 40 trees and 10 wreaths. Displays are arranged to look their best within the event space.

Questions? **Email** dhsparadeoftrees@gmail.com or **Contact** DHS office (978)777-1666

Thank you for participating and helping us continue our education and preservation programs.